Why Update an Existing NAR?

- To enhance it by recording attributes at the element level
- To enhance it by providing new variant access points
- To change a variant access point to resolve a conflict
- To change an authorized access point to resolve a conflict
- To close an open birth date, or to add a birth date to a death date
Why Update an Existing NAR?

- To add information from a duplicate NAR that is to be deleted
- To correct a factual error
- To evaluate and re-code an RDA-acceptable NAR
- To evaluate and re-code a NAR that is not RDA-acceptable
- To differentiate a person from an undifferentiated NAR

*NAR must be re-coded to RDA whenever changed for any reason*
Record attributes at the element level

When considered useful, or when changing a record for another reason

- Date (046)
- Associated Place (370)
- Address (371)
- Field of Activity (372)
- Associated Institution (373)
- Profession or Occupation (374)
- Gender (375)
- Language (377)
- Fuller Form of Name (378)
Record attributes at the element level

- Existing NAR records only the preferred name

<table>
<thead>
<tr>
<th>040</th>
<th>a DLC b eng c DLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>1001</td>
<td>a Hughes, Roy E.</td>
</tr>
<tr>
<td>670</td>
<td>a Hughes, Roy E. 100 beautiful views of Glacier National Park, 2009: b ECIP galley (Roy E. Hughes; b. in Hamilton in the Bitterroot Valley)</td>
</tr>
</tbody>
</table>
Record attributes at the element level

- **NAR can be enhanced with information from new source**

<table>
<thead>
<tr>
<th>040</th>
<th>a DLC</th>
<th>b eng</th>
<th>e rda</th>
<th>c DLC</th>
<th>d Uk</th>
<th>d IEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>046</td>
<td>s 20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1001</td>
<td>a Hughes, Roy E.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>370</td>
<td>a Hamilton (Ravalli County, Mont.)</td>
<td>2 naf</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>370</td>
<td>e North Cascades (B.C. and Wash.)</td>
<td>2 lcsh</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>372</td>
<td>a Photography</td>
<td>a Landscape painting, American</td>
<td>a Computer art</td>
<td>a Nature in art</td>
<td>a Mountaineering</td>
<td>2 lcsh</td>
</tr>
<tr>
<td>374</td>
<td>a Photographers</td>
<td>a Landscape painters</td>
<td>a Mountaineers</td>
<td>2 lcsh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>375</td>
<td>a male</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>377</td>
<td>a eng</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a Hughes, Roy E. 100 beautiful views of Glacier National Park, 2009:</td>
<td>b ECIP galley (Roy E. Hughes; b. in Hamilton in the Bitterroot Valley)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a North Cascades beautiful, 2011:</td>
<td>b t.p. (Roy E. Hughes) back cover (photographer, landscape painter, outdoorsman, artwork is inspired by the North Cascades)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Add Variant Access Point

- Existing NAR

040 |a DLC |b eng |e rda |c DLC |d Uk
1001 |a I.A.t.s.enko, L. P. |q (Leonid Petrovich)
4001 |a I.A.t.s.enko, Leonid Petrovich
670 |a Rezonansnye i.a.vlenii.a.v kol.t.s.evykh gazovykh lazerakh, 1994: |b t.p. (L.P. I.A.t.s.enko) colophon (I.A.t.s.enko Leonid Petrovych) cover, p. 4 (I.A.t.s.enko Leonid Petrovich)

- If NAR is changed, it must be re-coded to RDA
- Can also record attributes at the element level
Add Variant Access Point

<table>
<thead>
<tr>
<th>040</th>
<th>a DLC</th>
<th>b eng</th>
<th>e rda</th>
<th>c DLC</th>
<th>d Uk</th>
</tr>
</thead>
<tbody>
<tr>
<td>046</td>
<td>f 19540425</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1001</td>
<td>a IґAґtґsґenko, L. P.</td>
<td>q (Leonid Petrovych)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>370</td>
<td>a Stepanovka (Ukraine)</td>
<td>f Kiev (Ukraine)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>372</td>
<td>a Physics</td>
<td>2 lcsh</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>373</td>
<td>a Instytut fizyky (Natґsґionalґna akademiiґaґ nauk Ukrainґny)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>374</td>
<td>a Physicists</td>
<td>a College teachers</td>
<td>2 lcsh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>375</td>
<td>a male</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>377</td>
<td>a rus</td>
<td>a eng</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>378</td>
<td>q Leonid Petrovych</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4001</th>
<th>a IґAґtґsґenko, Leonid Petrovych</th>
</tr>
</thead>
</table>

| 670 | a Nanomaterials imaging techniques, surface studies, and applications, 2013: | b t.p. (Leonid Yatsenko) verso (Institute of Physics, National Academy of Sciences of Ukraine, Kiev, Ukraine) |
|-----|--------------------------------------------------------------------------------|

| 670 | a Wikipedia, 20 Sept. 2013 | b (Leonid Yatsenko) (Ukrainian: Яценко Леонід Петрович; born 25 April 1954) is a Ukrainian physicist, professor, Doctor of Science, Director of The Institute of Physics of the National Academy of Science of Ukraine) |
Change a Variant Access Point to Resolve a Conflict

- New NAR to be created
  
  - 040 |a DLC |b eng |e rda |c DLC
  - 1001 |a Robert, Albert

- 100 field conflicts with 400 field in existing NAR

  - 040 |a DLC |b eng |e rda |c DLC
  - 1001 |a Robert, Al
  - 372 |a Photography |2 lcsh
  - 374 |a Photographers |2 lcsh
  - 375 |a male
  - 4001 |a Robert, Albert
  - 670 |a Flashes in the moonlight, 2009: |b t.p. (Al Robert) back cover (Albert Robert, photographer specialising in nighttime photgraphy)
Change a Variant Access Point to Resolve a Conflict

Information already in the NAR can be used to make the variant access point unique

<table>
<thead>
<tr>
<th>040</th>
<th>a DLC</th>
<th>b eng</th>
<th>e rda</th>
<th>c DLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>1001</td>
<td>a Robert, Al</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>372</td>
<td>a Photography</td>
<td>2 lcsh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>374</td>
<td>a Photographers</td>
<td>2 lcsh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>375</td>
<td>a male</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4001</td>
<td>a Robert, Albert</td>
<td>c (Photographer)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a Flashes in the moonlight, 2009:</td>
<td>b t.p. (Al Robert) back cover (Albert Robert, photographer specialising in nighttime photography)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Change an Authorized Access Point to Resolve a Conflict

- New NAR to be created

| 040 |a Uk |b eng |e rda |c Uk |
| 1001 |a Lamoreaux, Jeanne |
| 670 |a Neither here nor there, 2013: |b t.p. (Jeanne Lamoreaux) |

- 100 field conflicts with 100 field in existing NAR

| 040 |a IEN |b eng |e rda |c IEN |d Uk |
| 046 |f 19250615 |
| 1001 |a Lamoreaux, Jeanne |
| 372 |a Architecture |a College teaching |2 lcsh |
| 373 |a University of Arizona |2 naf |
| 374 |a Architects |a College teachers |2 lcsh |
| 375 |a female |
| 377 |a eng |
| 378 |q Jeanne M. |
| 670 |a Taliesin-- rural workshop for master builders, 1950: |b t.p. (Jeanne Lamoreaux) |
| 670 |a Architecture in social context, 1975: |b t.p. (Jeanne Lamoreaux) foreword (Jeanne M. Lamoreaux; born 15 June 1925, architect and professor at the University of Arizona) |
Change an Authorized Access Point to Resolve a Conflict

Information already in the NAR can be used to make the authorized access point unique

<table>
<thead>
<tr>
<th>040</th>
<th>a IEN</th>
<th>b eng</th>
<th>e rda</th>
<th>c IEN</th>
<th>d Uk</th>
</tr>
</thead>
<tbody>
<tr>
<td>046</td>
<td>f 19250615</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1001</td>
<td>a Lamoreaux, Jeanne,</td>
<td>d 1925-</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>372</td>
<td>a Architecture</td>
<td>a College teaching</td>
<td>2 lcsh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>373</td>
<td>a University of Arizona</td>
<td>2 naf</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>374</td>
<td>a Architects</td>
<td>a College teachers</td>
<td>2 lcsh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>375</td>
<td>a female</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>377</td>
<td>a eng</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>378</td>
<td>q Jeanne M.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a Taliesin-- rural workshop for master builders, 1950: b t.p. (Jeanne Lamoreaux)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a Architecture in social context, 1975: b t.p. (Jeanne Lamoreaux) foreword (Jeanne M. Lamoreaux; born 15 June 1925, architect and professor at the University of Arizona)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Close an Open Birth Date

- This authorized access point has an open birth date

| 040 | a Uk | b eng | e rda | c Uk |
| 046 | f 19230615 |
| 1001 | a Evans, Elise, d 1923- |
| 370 | a London (England) e Boston (Mass.) 2 naf |
| 372 | a History 2 lcsh |
| 374 | a Military historians 2 lcsh |
| 375 | a female |
| 377 | a eng |
| 378 | q Elise Katherine |
Close an Open Birth Date

- Newly-discovered death date may be added

| 040 | a Uk | b eng | e rda | c Uk |
| 046 | f 19230615 | q 10120416 |
| 1001 | a Evans, Elise, | d 1923-2012 |
| 370 | a London (England) | b Cambridge (Mass.) | e Boston (Mass.) | 2 naf |
| 372 | a History | 2 lcsh |
| 374 | a Military historians | 2 lcsh |
| 375 | a female |
| 377 | a eng |
| 378 | q Elise Katherine |
| 670 | a Military deployment in the modern era, 2012: | b t.p. (edited by Elise Evans) foreword (died in Cambridge, Mass., on 16 April 2012) |
Add information from a duplicate NAR that is to be deleted

- Duplicate NAR to be deleted

040 |a DLC |b eng |c DLC |d OCoLC
1001 |a Salas Fuma´s, Vicente
4001 |a Fuma´s, Vicente Salas
4001 |a Salas Fuma´s, V. |q (Vicente)
670 |a Bachiller Cacho, A. Gestio_n econo_mico-financiera del circulante, c1982 (a.e.) |b t.p. (Vicente Salas Fuma´s) cover (V. Salas Fuma´s) p. 14 (Vicente Salas)
670 |a Univ. de Zaragoza WWW site, March 14, 2013 |b (Vicente Salas Fuma´s; Ph.D. in management sci. from Purdue Univ., 1976; b. 1951 in Albelda, Huesca)

- Duplicate NAR to be retained

040 |a DLC |b eng |c DLC |d OCoLC |d NcD
1001 |a Salas, Vicente
4001 |a Salas Fuma´s, Vicente
4001 |a Fuma´s, Vicente Salas
4001 |a Salas Fuma´s, V. |q (Vicente)
670 |a A note on production theory and geometric duality, 1976: |b t.p. (Vicente Salas)
670 |a Bachiller Cacho, A. Gestio_n econo_mico-financiera del circulante, c1982 (a.e.) |b t.p. (Vicente Salas Fuma´s) cover (V. Salas Fuma´s) p. 14 (Vicente Salas)
670 |a La empresa en Espan´a, 2012: |b p. iii (Vicente Salas; Vicente Salas Fuma´s)
Add significant information from NAR to be deleted
Can also record attributes at the element level
Add information from a duplicate NAR that is to be deleted

- LC will add the LCCN of the deleted record to 010 $z of the retained record
  
  010 $a n 50016598 $z n 83012081

- Helps NACO participants to maintain their catalogues
- Ensure your changes have been added before LC do this
- Otherwise LC’s addition might cause your changes to be rejected

Suggested email:

“When our revised version of n 50016598 Salas, Vicente arrives, please delete n 83012081 Salas Fumás, Vicente “
Correct a factual error

- Authorized Access Point no longer represents usage

040 |a DLC |b eng |c DLC

1001 |a Bensing, Karen McNally


- Not uncommon when based on CIP data, or from a thesis
- Authorized Access point can be changed
Correct a factual error

- Old form becomes Variant Access point, coded $w$ nne
- Can also record attributes at the element level

<table>
<thead>
<tr>
<th>040</th>
<th>a DLC</th>
<th>b eng</th>
<th>e rda</th>
<th>c DLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>046</td>
<td>f 19670828</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1001</td>
<td>a Bensing, Karen</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>370</td>
<td>a Westminster (Md.)</td>
<td>c United States</td>
<td>2 naf</td>
<td></td>
</tr>
<tr>
<td>372</td>
<td>a Medical care</td>
<td>a Medical libraries</td>
<td>2 lcsd</td>
<td></td>
</tr>
<tr>
<td>373</td>
<td>a University of Virginia. Health Sciences Center</td>
<td>2 naf</td>
<td></td>
<td></td>
</tr>
<tr>
<td>374</td>
<td>a College teachers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>375</td>
<td>a female</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>377</td>
<td>a eng</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>378</td>
<td>q Karen McNally</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4001</td>
<td>w nne</td>
<td>a Bensing, Karen McNally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a Health care in action, 2003:</td>
<td>b t.p. (Karen Bensing) back cover (Professor at the University of Virginia Health Sciences Center)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a Medical libraries in the state of Virginia, 2006:</td>
<td>b cover (Karen Bensing) introduction (now a freelance advisor on research in the health field)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
In the Phase I RDA changes to LC/NAF in 2012, many authority records were flagged with this note:

**THIS 1XX FIELD CANNOT BE USED UNDER RDA UNTIL THIS RECORD HAS BEEN REVIEWED AND/OR UPDATED**

- Obsolete 008 codings
- Pre-AACR2 records
- Records for conferences
- Data the program could not determine were valid for RDA

“**RDA acceptable**” NARs are those not flagged with this note
Evaluate and re-code an RDA-acceptable NAR

- Pre-RDA NAR, created following AACR2

<table>
<thead>
<tr>
<th>040</th>
<th>a DLC</th>
<th>b eng</th>
<th>c DLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>10010</td>
<td>a Nicholson, Albert S.</td>
<td>q (Albert Scott),</td>
<td>d 1829-1893</td>
</tr>
<tr>
<td>40010</td>
<td>a Nicholson, Albert Scott,</td>
<td>d 1829-1893</td>
<td></td>
</tr>
</tbody>
</table>

- Record evaluated and re-coded to RDA – no change to 100

<table>
<thead>
<tr>
<th>040</th>
<th>a DLC</th>
<th>b eng</th>
<th>e rda</th>
<th>c DLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>046</td>
<td>f 1829</td>
<td>t 18930519</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1001</td>
<td>a Nicholson, Albert S.</td>
<td>q (Albert Scott),</td>
<td>d 1829-1893</td>
<td></td>
</tr>
<tr>
<td>370</td>
<td>a Pennsylvania</td>
<td>c United States</td>
<td>f Vancouver (Wash.)</td>
<td>2 naf</td>
</tr>
<tr>
<td>373</td>
<td>a St. Luke's Church (Vancouver, Wash.)</td>
<td>2 naf</td>
<td></td>
<td></td>
</tr>
<tr>
<td>374</td>
<td>a Clergy</td>
<td>2 lcsh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>375</td>
<td>a male</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>378</td>
<td>q Albert Scott</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4001</td>
<td>a Nicholson, Albert Scott,</td>
<td>d 1829-1893</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Evaluate and re-code an RDA-acceptable NAR

- Pre-RDA NAR, created following AACR2

- Record evaluated and re-coded to RDA – change to 100
Evaluate and re-code a NAR that is not RDA-acceptable

- Pre-RDA NAR, created following AACR2 (or earlier rules)

- “PhD” is not a valid RDA qualifier
- Authorized Access point must be changed
Evaluate and re-code a NAR that is not RDA-acceptable

- Old form becomes Variant Access point, coded $w nnea
- 667 note is removed
- Can also record attributes at the element level

```
040 |a DNLM |b eng |e rda |c DNLM |d DLC
046 |f 19620731
1001 |a Antonio, Jose, |d 1962-
370  |c United States |2 naf
373  |a University of Delaware |2 naf
375  |a male
377  |a eng
4001 |w nnea |a Antonio, Jose, |c PhD.
670  |a Sports supplements, c2001: |b CIP t.p. (Jose Antonio, PhD; Univ. of Delaware, Sports Sci. Lab., Newark, Del.)
670  |a Supplements for strength-power athletes, 2002: |b CIP t.p. (Jose Antonio) data sheet (b. 07-31-62)
```
Many in 100 $c were flagged for review, but some are valid for RDA, and can be retained when re-coding the record

- Do not change a heading that has a valid RDA construction
- Do not add **Date of Birth and/or Death**
- Do not remove **Fuller Form of Name**
- Do not remove **Profession or Occupation**
- Do not remove **Other Designation**

You may add a death date to an open birth date
You may add a birth date to an open death date
A heading not valid for RDA may be re-formulated
Qualifiers in Access Points for Personal Names

$c$ qualifiers in these categories may be valid for RDA:

- Title of the Person
- Other Designation Associated with the Person
- Profession or Occupation
Some terms clearly represent Title of the Person

1001 $a Mauvoisin, Robert de, $c Archbishop of Aix

Some terms represent the sub-element Other Term of Rank, Honour or Office

1001 $a Appleby, Robert, $c Sir

Record titles and terms of address in the language and form found
“Principle of Representation”
Controlled vocabulary is generally preferred in 368, but…
Not appropriate for Title of the Person
Corresponding Profession or Occupation can be recorded in 374

1001 $a Mauvoisin, Robert de, $c Archbishop of Aix
368  $d Archbishop of Aix
374  $a Bishops $2 lcsh

1001 $a Arnold, John, $c Very Rev.
368  $d Very Rev.
374  $a Clergy $2 lcsh

368 $d can not yet be used in NACO authority records
<table>
<thead>
<tr>
<th>Title of the Person</th>
<th>Other Term of Rank, Honour or Office – Examples in Existing NARs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Lieut.</td>
<td>Admiral, Air Cmde, Al Duktur</td>
</tr>
<tr>
<td>Blessed</td>
<td>Brigadier, Bruder, Canon</td>
</tr>
<tr>
<td>Capitaine</td>
<td>Capt, Cavaliere, Dame</td>
</tr>
<tr>
<td>Dr</td>
<td>Doctor, Elder, Esq.</td>
</tr>
<tr>
<td>Gen.</td>
<td>Gunner, Hon., Kapitan</td>
</tr>
<tr>
<td>Lady</td>
<td>Lieut. Col., Lieutenant, Mgr</td>
</tr>
<tr>
<td>Mulla</td>
<td>Pandit, Prof., Mgr</td>
</tr>
<tr>
<td>Rev.</td>
<td>Reverend, Rev. Dr., Sergeant</td>
</tr>
<tr>
<td>Skipper</td>
<td>Sir, Sri, Venerable</td>
</tr>
</tbody>
</table>
Some terms clearly represent Other Designation Associated with the Person

1001 $a William, $c of Montevergine, $d Saint, $d 1085-1142

Some terms represent the sub-element Other Designation

1001 $a Budd, Henry $c (Cree Indian)

Record Other Designations in English
Other Designation Associated with the Person
RDA 9.6, 9.19.1.2, 9.19.1.8

- Controlled vocabulary is generally preferred in 368
- May not be available or appropriate for Other Designation

1001 $a Budd, Henry $c (Cree Indian)
368 $c Cree Indians $2 lcsh

but

1001 $a N. N. $c (Catholic gentleman)
368 $c Catholic gentleman
Other Designation Associated with the Person
Other Designation – Examples in Existing NARs

A citizen of New Mexico
Anabaptist
Author of The Old House in the Square
Candidate for Wigan
Editor of Sporting Luck
Folk Hero
Gentleman in prison
Inhabitant of Knaresborough
Joint pseud.
Martyr
Orthodox and loyal protestant
Son of Pierce Bryan
Vegetarian

Abolitionist
At Ettlestone Kirk
Called Arvidsson
Commoner of England
Executed at Stirling
Free Burgesse of Ipswich
Indefatigable seeker
Italian
Lover of art
Orphan
Revolutionist
Spinstor
Yeoman
Some terms clearly represent Profession or Occupation

1001 $a Wright, Thomas, $c bookseller

change to:

1001 $a Wright, Thomas $c (Bookseller)

Regularizing punctuation and capitalization does not affect normalization
Terms may denote a specific post

1001 $a Skinner, William, $c town-clerk

1001 $a Nugent, John, $c Special Agent of the United States

1001 $a Lechner, Martin, $c secretary, Socialist Party of Missouri
change to:

1001 $a Skinner, William $c (Town-clerk)

1001 $a Nugent, John $c (Special Agent of the United States)

1001 $a Lechner, Martin $c (Secretary, Socialist Party of Missouri)

- When creating new access points, prefer terms for wider professions if they are available.
Terms may have the appearance of more than one profession, but in fact denote a single profession

1001 $a Watt, Alexander, $c apothecary and druggist

1001 $a Keddie, James, $c bookseller and stationer

1001 $a Baxter, John, $c Slater and glazier
Profession or Occupation
RDA 9.16, 9.19.1.6

change to

1001 $a Watt, Alexander $c (Apothecary and druggist)

1001 $a Keddie, James $c (Bookseller and stationer)

1001 $a Baxter, John $c (Slater and glazier)

- Do not combine terms for more than one distinct occupation: “Lawyer”, rather than “Lawyer and philatelist”
Profession or Occupation
RDA 9.16, 9.19.1.6

- Terms may be complex phrases

  1001 $a Auchinleck, James, $c apothecary in Edinburgh

  1001 $a Wheeler, Deborah, $c barrister of the Kings Inns

  1001 $a Payne, Thomas, $c Bookseller in Paternoster Row
changed to

1001 $a Auchinleck, James $c (Apothecary in Edinburgh)

1001 $a Wheeler, Deborah $c (Barrister of the Kings Inns)

1001 $a Payne, Thomas $c (Bookseller in Paternoster Row)

- When creating new access points, generally do not use complex phrases like this
Controlled vocabulary is generally preferred in 374

1001 $a Auchinleck, James $c (Apothecary in Edinburgh)
370   $e Edinburgh (Scotland) $2 naf
374   $a Pharmacists $2 lcsh
Profession or Occupation

- A Profession or Occupation used in a 100 need not be recorded in 374, if adequately recorded in other 3XX fields.

  1001 $a Lechner, Martin $c (Secretary, Socialist Party of Missouri)
  370 $c United States $f Missouri $2 naf
  372 $a Socialism $2 lcsh
  373 $a Socialist Party of Missouri
  374 $a Secretaries $2 lcsh

- No need also to add:

  374 $a Secretary, Socialist Party of Missouri
Conference Name Authority Records

All NARs for conferences that could be identified have been flagged for review, as several changes were introduced by RDA

- Terms indicating frequency are now retained
- Year of convocation is always omitted
- NARs now created for both individual and collective names
Terms indicating frequency are now retained

- Pre-RDA NAR, created following AACR2

- Record evaluated and re-coded to RDA
Year of convocation is always omitted

- Pre-RDA NAR, created following AACR2
  
  040 |a DLC |b eng |c DLC |d DLC  
  11120 |a SSD '91 |d (1991 : |c Zurich, Switzerland)  
  667 |a THIS 1XX FIELD CANNOT BE USED UNDER RDA UNTIL THIS RECORD HAS BEEN REVIEWED AND/OR UPDATED  
  670 |a Advances in spatial databases, c1991: |b t.p. (Second symposium, SSD '91; Zurich, Switzerland, August 28-30, 1991)  

- Record evaluated and re-coded to RDA
  
  040 |a DLC |b eng |e rda |c DLC |d DLC  
  046 |s 19910828 |t 19910830  
  1112 |a SSD (Conference) |n (2nd : |d 1991 : |c Zurich, Switzerland)  
  368 |a Congresses and conventions |l lcsh  
  370 |e Zurich (Switzerland) |l naf  
  377 |a eng  
  4112 |w nnea |a SSD '91 |d (1991 : |c Zurich, Switzerland)  
  670 |a Advances in spatial databases, c1991: |b t.p. (Second symposium, SSD '91; Zurich, Switzerland, August 28-30, 1991)
NARs now created for both individual and collective names

- Never turn an existing collective NAR into an individual NAR
  
  111 2 $a Conference on Animal Movements in Southern Africa

  *Should be changed to:*

  111 2 $a Annual Conference on Animal Movements in Southern Africa

  *Not:*

  111 2 $a Annual Conference on Animal Movements in Southern Africa
  $n( 6^{th} : $d 1990 : $c Johannesburg, South Africa)

- Instead, create a new NAR for the individual instance
Differentiate a Person from an Undifferentiated NAR

- Undifferentiated NAR covering three persons

```
008    970220n| acannaab|    |n ala
010    | a n 93018057
040    | a DLC |b eng |c DLC |d Uk
1001   | a Jones, Peter
670    | a [Author of Climbing a Mountain]
670    | a Climbing a Mountain, 2000: |b t.p. (Peter Jones)
670    | a [Editor of Birmingham Poetry Anthology]
670    | a [Editor of Birmingham Poetry Anthology, 2011: |b t.p. (Peter Jones)
670    | a [Author of A History of Flying]
670    | a A History of Flying, 2012 |b t.p. (Peter Jones)
```

- 008/32 has been set to b
Differentiate a Person from an Undifferentiated NAR

- New information found for one of the identities
- Remove all data for this person from undifferentiated NAR
- Re-code to RDA but do not add 046/3XX fields

<table>
<thead>
<tr>
<th>008</th>
<th>970220n</th>
<th>a[annaab]</th>
<th>n aba</th>
</tr>
</thead>
<tbody>
<tr>
<td>010</td>
<td>a n 93018057</td>
<td></td>
<td></td>
</tr>
<tr>
<td>040</td>
<td>a DLC</td>
<td>b eng</td>
<td>e rda</td>
</tr>
<tr>
<td>1001</td>
<td>a Jones, Peter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a [Author of Climbing a Mountain]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a Climbing a Mountain, 2000: b t.p. (Peter Jones)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a [Author of A History of Flying]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>670</td>
<td>a A History of Flying, 2012 b t.p. (Peter Jones)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- 008/10 has been set to z
Differentiate a Person from an Undifferentiated NAR

- New NAR for the differentiated author

```plaintext
008 131016n| azannaabn |n aaaa
010 |a nb2008011318
040 |a Uk |b eng |e rda |c Uk
046 |s 20
1001 |a Jones, Peter |c (Poet)
370 |c Great Britain |c England |f Birmingham (England) |2 naf
372 |a Poetry |2 lcsh
373 |a Birmingham Poetry Club
374 |a Poets |2 lcsh
375 |a male
377 |a eng
667 |a Formerly on undifferentiated name record
670 |a Birmingham Poetry Anthology, 2011: |b t.p. (Peter Jones)
670 |a Birmingham Poetry Club website, viewed 11 October 2013: |b home page (Peter Jones, Secretary, editor of collected verse and author of his own poetry)
```
Differentiate a Person from an Undifferentiated NAR

Never do this the other way round!

- Always *remove* the newly differentiated identity from the undifferentiated NAR, and create a new NAR for it, with distinguishing information.

- Never *change* the existing undifferentiated NAR to represent the newly differentiated identity, with distinguishing information, and create a new NAR for the identities left behind.

Otherwise considerable confusion can be created in catalogues…
THE BRITISH LIBRARY GUIDE TO RDA NAME AUTHORITY RECORDS

A Guide to Best Practice for RDA Name Authority records in NACO

INTRODUCTION

This guide describes British Library best practice for the creation of RDA name authority records. It results both from discussions with the Library of Congress, and from the contributions of many cataloguers in weekly RDA policy review meetings over a period of months, without whom the guide would not have been possible.

This guide should be read in conjunction with the LC-PCC-PS, and DCM: Descriptive Cataloging Manual, Z1. Name and Series Authority Records (Cataloger's Desktop login required).

Queries concerning this Guide may be directed to richard.moore@bl.uk

Text in blue links to other locations in the Guide.
Changing and Reviewing Name Authority Records

THE END