

GUIDE TO COMPLETING THE FORM (please detach p1-2 before posting)

- Before completing the form, please read the guidance notes on posthumous registration at bl.uk/plr/registration-service.
- It is important that you provide accurate information regarding your personal eligibility and the eligibility of the books you are applying for. Please sign the Declaration below to confirm that the information you are providing is correct.
- Posthumous applications to register new titles can only be accepted if the book was published within one year prior to and up to ten years after the date of the original owner's death. New editions of existing registered books can be added at any time up to seventy years after the date of the original owner's death.
- The annual closing date for receipt of applications for UK and Irish PLR is 30 June. Applications received after this date will be processed for the following PLR year.

UK & Irish PLR Scheme

Any books may only be registered posthumously for the scheme(s) the original owner had registered with during their lifetime

NB: Non-print material does not qualify for registration with the Irish scheme and will not be listed on confirmation prints and statements.

It is not possible for new owners/assignees to add a scheme that the original owner was not registered for during their lifetime

Residence Requirement

To qualify for posthumous registration under the UK PLR scheme, the original owner must have resided within the UK or the EEA (EU Member States plus Iceland, Norway and Liechtenstein) at the time of death. For posthumous registration with the Irish PLR scheme, UK and EEA residency rules do not apply.

Personal Representative Declaration

This section should be completed by the personal representative named in the Will or Grant of Probate (Letter of Administration in Ireland or Confirmation Document in Scotland). If the personal representative and the new owner are the same person, both sections need to be signed. Subsequent applications may be made by the new owner (assignee). Please contact the PLR office if you have difficulty completing this section.

Calculate Your Share

Prior to applying, ensure that you are applying for the correct percentage share. Each eligible contributor named on the title page of the book must be accounted for and shares should be agreed (verbally or in writing) to reflect their contribution (with the exception of translators, who receive a fixed share of 30%).

If you are unable to contact the other contributors, you may register a share which you feel reflects the split of contributions to the book. If other contributors subsequently apply, it may be necessary to re-negotiate shares.

For guidance on calculating your share visit bl.uk/plr/calculate-your-share.

Please refer to the checklist below before returning the completed form either to the address below or by email to PLR_Docs@bl.uk. Forms are sent at the owners own risk and we recommend they are sent via recorded / tracked delivery.

If the form is not completed correctly your application may be returned.

NEW OWNER (ASSIGNEE) CHECKLIST

	✓
Have you checked the Guidelines to determine that the books you are applying for are eligible?	
Have you completed the Original Registered Owner section?	
Has the Personal Representative completed their details and signed the Declaration ?	
Have you completed the Book Details section for each title you wish to register?	
Have you completed the New Owner section and signed the Declaration ?	

Public Lending Right – British Library
Boston Spa
Wetherby
LS23 7BQ
United Kingdom

T +44 (0) 1937 546030
plauthorservices@bl.uk

bl.uk/plr

First Application for Posthumous Registration

ORIGINAL REGISTERED OWNER'S DETAILS

British Library Account Number <small>(leave blank if unknown)</small>	
Forename(s)	
Surname	
Writing Names¹ <small>(for this application only)</small>	
Date of Death	
Country of Death	

¹ If a writing name (pseudonym) has been used for the books you are applying for on this form, please provide details.

PERSONAL REPRESENTATIVE DECLARATION

Forename(s)	
Surname	
Address	
Postcode/Eircode	
Country	
Telephone Number	
Email	

As personal representative of the original registered owner, I confirm that the rights for the title(s) listed overleaf should be transferred to the new owner (assignee) named on the last page of this form.

Signed

Date

BOOK DETAILS

Names on Title Page or Audio-book Case (if known) List each contributor named. If the original owner is not named please tick statement below to indicate eligibility.	Contribution to the book Visit bl.uk/plr/calculate-your-share for the list of eligible contributors	PLR % Share Visit bl.uk/plr/calculate-your-share for %	Title of Book	Edition List each separately	Publisher	Publication Date NB must be already published material	ISBN 10 or 13 digits printed on reverse of title page or book cover ²
<i>Example: JOE BLOGGS</i>	<i>AUTHOR</i>	<i>100%</i>	<i>MY NOVEL</i>	<i>HBK</i>	<i>NOVEL BKS</i>	<i>1983</i>	<i>0000123456789</i>

² Only books with valid ISBNs may be registered for UK PLR. Kindle editions (with ASINs) cannot be registered. For Irish PLR, if your book does not have an ISBN, please write NO ISBN in the ISBN column.

Although the original owner is not named on the title page or audio-book case, I confirm that the original owner has a royalty or contractual agreement with the publisher or is named in the audio-book recording [].

Your application may be rejected if you do not provide the correct ISBN for the edition(s) you are applying for.

NEW OWNER (ASSIGNEE) PERSONAL DETAILS

Forename(s)	
Surname	
Address	
Postcode/Eircode	
Country	
Telephone Number	
Email	

NEW OWNER (ASSIGNEE) DECLARATION

I confirm that the book(s) listed above are published and eligible for posthumous registration and I claim the right in them. Where other contributors are credited on the title page, percentage shares have been agreed. To my knowledge the publisher is not charging a licence fee to the library for loans of any non-print material which I am applying to register.³

I understand that books may only be registered posthumously for the scheme(s) which the original owner had registered with during their lifetime.

I hereby confirm that I am happy for PLR to process my application on my behalf.

Signed

Date

³ If the original owner signed over the licensing rights in the audio-book/ebook to their publisher, you may still register it for PLR, unless the publisher is already charging the library a licence fee for loans of the audio-book/ebook. We are required to ask you to confirm that, to the best of your knowledge, a licence fee is not payable.

DATA PROTECTION

The British Library will use the personal information that you provide to us in order to administer the PLR scheme, and to perform related activities that support this, such as business analysis and audit. If you have provided us with an email address, we may send you service-related messages such as reminders and payment dates. Full details about how we manage your personal information can be found on the British Library's website (<http://www.bl.uk>) in our Privacy Policy.

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