

International Library Leaders Programme 2023

1: About the International Library Leaders Programme

The International Library Leaders Programme ('Programme') is a week-long intensive professional development programme for library and archive professionals.

The Programme will run for five and a half weekdays, from the afternoon of Wednesday 12 July 2023 to the end of the day on Wednesday 19 July 2023, with a free weekend 15-16 July 2023. Sessions take place at the British Library in London every programme day except for Friday 14 July, when delegates will travel to the British Library site in Boston Spa, Yorkshire.

Programme itinerary: highlights

- July 12 Wednesday afternoon
Welcome and orientation to the British Library
- July 13 Thursday
An overview of our strategy and key projects
- July 14 Friday
Visit to our digital preservation and collection management facilities in Yorkshire
- July 17 Monday
Curating a collection: overview of digitisation projects and workflow management
- July 18 Tuesday
Conservation and preservation; digital scholarship; library management and leadership
- July 19 Wednesday
The Library as a cultural institution: events, exhibitions and learning programmes.

Entry requirements

Up to 23 spaces are available on this bespoke programme for working library professionals, aspiring leaders and mid-career managers with a minimum of three years' relevant library/archive experience. We welcome delegates from anywhere in the world. The course will be delivered in English, so proficiency in the English language is essential.

We are actively seeking applications from individuals working in a wide range of roles across libraries and archives worldwide. Professionals keen to gain insights into the multitude of operations in a national library, and to exchange knowledge with their peers, will benefit most from this programme.

Fees

The Programme fee is £1,990 per person (including VAT at 20%), which includes all Programme materials, refreshments and lunch during the five days that the course is running, and return transport between the Library's sites in London and Yorkshire.

The fee does not include travel costs to and from the UK, accommodation or any other incidental expenses, which are solely the responsibility of the participant.

International Library Leaders Programme 2023

2: Applying for the Programme

2.1 Criteria for Applicants

- i) Applicants must be 18 years of age or older to enter the Programme.
- ii) Anyone from around the world is eligible to enter the Programme, as long as they have a suitable professional background working in a library, archive or heritage institution.
- iii) Applicants should have a sufficient level of reading, listening and speaking in the English language in order to participate fully.
- iv) Applicants are required to fill in all sections of the application form in order to be considered for a place on the Programme.
- v) Applicants must accept the *Terms and conditions* (available as a Word document on our Project web page).

2.2 In order to apply

Please complete all of the sections in Part I (Personal Details) and Part II (Professional and Personal Interests) of the application form.

You can apply online using this Google form: <https://forms.gle/dp9HQ5d5N9wENTKP6>

Or you can download the application form as a Word document from our Project web page and submit your completed application form by email to international@bl.uk with the subject line 'ILLP 2023 Application'.

The application deadline is **midday GMT on Monday 27 February 2023**.

When submitting your application, please note that you are agreeing to the *Terms and conditions* (available as a Word document on our Project web page www.bl.uk/projects/ILLP).

2.3 Licensing and intellectual property

- i) Participants agree that:
 - a. the material they create and work on during the Programme may be used by the Library for marketing of this Programme in coming years; and
 - b. any material they provide as part of the Programme will not infringe copyright or other intellectual property rights of any third party.
- ii) The design and content of this Programme is the intellectual property of the British Library and may not be reproduced for use elsewhere.
- iii) Any documents or data provided by the Library for participants to work with during the course of the Programme remain the property of the British Library.

3: Selection of Applicants

3.1 Selection process

Each application will be assessed by a panel of experienced professionals working in the library and heritage sector, including British Library staff and an independent judge, following this process:

International Library Leaders Programme 2023

- i) The selection panel will use the 'Assessment criteria' (Section 3.2) to evaluate each application at the selection meeting.
- ii) The successful applicants will be informed by **Wednesday 15 March 2023**, by email.

3.2 Assessment criteria

The selection panel will assess all applications using the following criteria:

- iii) Has the applicant gained relevant experience by spending at least three years working in a library or archive, or in a similar institution?
- iv) Does the applicant have a sufficient level of English language to be able to learn from taught components and contribute to group activities during the Programme?
- v) On their return to their home institution, will the applicant be able to implement any of the new skills or learning delivered by the Programme?
- vi) In their stated course goals, did the applicant mention key areas that this Programme will cover?
- vii) Will the 'issue or problem' described by the applicant in their application be something that they can productively work on during the Programme?

4: Frequently Asked Questions (FAQS)

How do you choose which applications are successful?

An independent panel, made up of professionals from both the British Library and external institutions, will assess each application according to the assessment criteria listed above. We are looking for a good match between what the applicant has stated as their learning and development goals, and what this training will deliver.

If I make a mistake, or wish to add something to my application form, can I resubmit it?

Yes, as long as we receive your final application before the deadline of **midday GMT on Monday 27 February 2023**.

Is the Programme open to anyone from any country?

Yes, we welcome applications from any library professionals working in any country.

Is this Programme accredited? Will I receive a formal qualification on completion?

The Programme is not accredited, but you will receive a certificate of completion.

I don't have much experience of working in a library yet, can I still apply?

We are looking for applications from people with at least 3 years' experience of working in a library or archive institution.

Can more than one person from the same institution apply?

Yes, anyone with the relevant work experience in a library or archive who would benefit from this training is welcome to apply.

Will the British Library help me to get a visa to come to the UK for this Programme?

International Library Leaders Programme 2023

The British Library can issue an invitation letter to successful applicants if this is a requirement of the visa application process in their country.

Will the British Library help me with costs associated with coming to the UK to attend this Programme?

The British Library cannot help individuals with any travel costs to, from and within the UK, accommodation or any other incidental expenses.

Can the British Library offer a scholarship or financial assistance to attend this Programme?

The British Library cannot provide scholarship or financial assistance for the programme.

If you have any further questions about the application process or the Programme, please get in touch with us at international@bl.uk.